

**Schedule of Fees for Reproduction Services (effective 10/14/2010)**  
**Minimum Mail Order \$15.00**

1) <u>Paper to Paper</u> (up to 11 x 17 inches) (per page)	
Customer makes copy	\$ .20
Library makes copy—Black & White	\$ .75
Library makes copy—Color	\$ 3.00
2) <u>Microfilm to Paper</u> (up to 11 x 17 inches) (per page)	
Customer makes copy	\$ .50
Library makes copy	\$ 2.90

1) Basic flatbed scan – up to 8 ½" x 14" \$ 10.00

2) Digitized scan enhanced – grayscale – up to 8 ½" x 14"	\$ 30.00
3) Digitized scan enhanced – grayscale – up to 11" x 17"	\$ 35.00
4) Digitized scan enhanced – grayscale -- oversized (up to 40" wide)	\$ 40.00
5) Digitized scan enhanced – color – up to 8 ½" x 14"	\$ 35.00
6) Digitized scan enhanced – color – up to 11" x 17"	\$ 40.00
7) Digitized scan enhanced – color – oversized (up to 40" wide)	\$ 45.00

All digital image files may be saved to a CD, DVD, printed out, or e-mailed. Files over 1 MB cannot be e-mailed. They will be saved to a CD or DVD and shipped directly to the requestor. Oversized scans cannot be printed out over 42" wide. Not all original material is available for scanning.

1) <u>Copy Negatives*</u>	<u>B &amp; W or Color</u>			
	First Negative	Additional Negatives		
4 x 5 inches	\$ 45.00	\$ 32.25		
2) <u>Photographic Prints*</u>	<u>B &amp; W</u>	<u>B &amp; W</u>	<u>Color</u>	<u>Color</u>
	First Print	Additional Prints**	First Print	Additional Prints**
5 x 7 inches	\$ 37.75	\$ 23.25	\$ 37.00	\$ 24.50
8 x 10 inches	\$ 41.00	\$ 28.50	\$ 43.50	\$ 30.75
11 x 14 inches	\$ 58.25	\$ 45.75	\$ 62.00	\$ 49.00
16 x 20 inches	\$ 77.00	\$ 64.50	\$ 78.50	\$ 65.75
3) <u>Born-digital Files</u> (Original photographs taken with a digital camera)				
10 or fewer files	\$ 15.00 per file			
11 or more files	\$ 13.00 per file			

\*\*Prices listed are for orders of two or more prints made from different original photographs. Price quotes for multiple copies made from a single original photograph are available upon request.

Audio CD (per selection)	\$ 16.00
VHS or DVD (per reel) ***	\$ 57.25

\*\*\*The Library does not provide "broadcast quality" transfers. "Non-broadcast quality" tapes produced in-house may contain a visible flicker, but may be acceptable for study, classroom, preview, or home viewing purposes.

Customer provides account number	No additional charge
Customer uses NARA account number	\$ 25.00

Charge card number \_\_\_\_\_

Expiration date \_\_\_\_\_

CVN number \_\_\_\_\_

Name on card \_\_\_\_\_